

GST No. : 33AAAC03651L1ZH
CIN No. : L65993TN1992PLC022521

Phone : 4292 1000 / 1017
Fax : 044 - 2539 0300



OLYMPIC CARDS LTD

A HOME FOR WEDDING CARDS

55
Years
of
Service...

(Regd. Office : 195, N.S.C. Bose Road, Chennai - 600 001)

Website : www.oclwed.com

E-mail : office@oclwed.com

Mfrs. of : Wedding Cards ♦ Wedding Bags ♦ Greeting Cards ♦ Business Cards ♦ Office Envelopes ♦ Letter Heads ♦ Office Stationery
Note Books ♦ Diaries ♦ Calendars ♦ Disposable Cups ♦ Paper Napkins & Plates ♦ Gift Articles ♦ Screen & Offset Printing Materials and etc.

On-line intimation/submission - Script Code: 534190

OCL/BSE/2020-21/ 41

1st September, 2020

To
The Bombay Stock Exchange Limited
25th Floor, P.J.Tower,
Dalal Street, Fort,
Mumbai - 400 001.

Dear Sir,

Sub: AGM Notice and Newspaper Advertisement of Notice of AGM.

The Company's Annual General Meeting is scheduled to be held on Tuesday 22nd September 2020, which has been informed to the stock exchange vide our letter dated 31st July 2020.

Copy of the AGM Notice and Newspaper Advertisement of Notice of AGM are enclosed for your reference.

This is for your kind information and records.

Thanking you

Yours Faithfully,
For OLYMPIC CARDS LIMITED.

Sd/-
K. RAJEE AHAMMED
COMPANY SECRETARY & COMPLIANCE OFFICER
Membership No: F3637 Mobile No.9840174388



Encl: As above

PARRYS - BRANCH
4292 1000, 2538 5885
parrys@oclwed.com

COIMBATORE - BRANCH
0422 - 4356554
che@oclwed.com



NOTICE OF ANNUAL GENERAL MEETING

NOTICE OF ANNUAL GENERAL MEETING

NOTICE is hereby given that the 28th Annual General Meeting of the members of OLYMPIC CARDS LIMITED will be held on Tuesday, 22th September, 2020, 14.00 hours IST through Video Conference (VC) or Other Audio Visual Means (OAVM) to transact the following:

ORDINARY BUSINESS

1. To receive, consider and adopt the Balance Sheet as on 31st March, 2020 and the statement of Profit & Loss for the year ended on that date and the report of the Directors and Auditors thereon.
2. To appoint a Director in the place of **Mrs. S. Jarina (DIN: 00269434)** who retires by rotation and being eligible, offers herself for re-appointment.

Registered Office:

OLYMPIC CARDS LIMITED,

195, N.S.C. Bose Road, Chennai - 600 001.

CIN: **L65993TN1992PLC022521**

Telephone: 044 - 2538 0652 / 4292 1000;

Fax: 044 - 2539 0300

E-mail: office@oclwed.com;

Website: www.oclwed.com

BY ORDER OF THE BOARD

For OLYMPIC CARDS LIMITED

Place: Chennai
Date: 31st July, 2020

**K. RAFEE AHAMMED
COMPANY SECRETARY**



NOTE

In view of the situation arising due to COVID-19 global pandemic, the Annual General Meeting of the companies shall be conducted as per the guidelines issued by the Ministry of Corporate Affairs (MCA) vide Circular No. 14/2020 dated April 8, 2020, Circular No.17/2020 dated April 13, 2020 and Circular No. 20/2020 dated May 05, 2020. The forthcoming AGM will thus be held through video conferencing (VC) or other audio visual means (OAVM). Hence, Members can attend and participate in the ensuing AGM through VC/OAVM.

Additional information pursuant to Regulation 36(3) of the Securities and Exchange Board of India (Listing Obligations and Disclosures Requirements) Regulations, 2015 in respect of the re-appointment and appointment of Directors as mentioned under item nos.2 of this notice is appended. Further, the Company has received relevant disclosure/consent from the Directors seeking re-appointment/appointment.

The Register of Members and Share Transfer Books of the Company will remain closed from 16th September, 2020 to 22nd September, 2020 (both days inclusive) in terms of the provisions of Section 91 of the Companies Act, 2013 and the applicable clauses of the SEBI (Listing Obligations and Disclosures Requirements Regulations) 2015.

In compliance with the aforesaid MCA Circulars and SEBI Circular dated May 12, 2020, Notice of the AGM along with the Annual Report 2019-20 is being sent only through electronic mode to those Members whose email addresses are registered with the Company/ Depositories. Members may note that the Notice and Annual Report 2019-20 will also be available on the Company's website www.oclwed.com websites of the Stock Exchange i.e. BSE Limited at www.bseindia.com.

The Securities and Exchange Board of India has mandated submission of Permanent Account Number (PAN) by every participant in securities market. Members holding shares in demat form

are, therefore, requested to submit PAN details to the Depository Participants with whom they have demat accounts. Members holding shares in physical form can submit their PAN details to M/s. Cameo Corporate Services Limited, the Registrar & Share Transfer Agent of the Company.

As per Regulation 40 of SEBI Listing Regulations, as amended, securities of listed companies can be transferred only in dematerialized form with effect from, April 1, 2019, except in case of request received for transmission or transposition of securities. In view of this members holding shares in physical form are requested to consider converting their holdings to dematerialized form. Members can contact the Company or Company's Registrars and Transfer Agents, Cameo Corporate Services Limited for assistance in this regard.



At the twenty-fifth AGM held on September 21, 2017 the Members approved appointment of M/s MRC & Associates, Chartered Accountants (Firm Registration No. 004005S), as Statutory Auditors of the Company to hold office for a period of five years from the conclusion of that AGM till the conclusion of the thirtieth AGM, subject to ratification of their appointment by Members at every AGM, if so required under the Act. The requirement to place the matter relating to appointment of auditors for ratification by Members at every AGM has been done away by the Companies (Amendment) Act, 2017 with effect from May 7, 2018. Accordingly, no resolution is being proposed for ratification of appointment of statutory auditors at the Thirtieth AGM.

Since AGM is held through Video Conference (VC) or Other Audio Visual Means (OAVM) Route map is not annexed.

E Voting & its procedures:

Voting through Electronic Means:

1. Pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 (as amended) and Regulation 44 of SEBI (Listing Obligations & Disclosure Requirements) Regulations 2015 (as amended), and MCA Circulars dated April 08, 2020, April 13, 2020 and May 05, 2020 the Company is providing facility of remote e-voting to its Members in respect of the business to be transacted at the AGM. For this purpose, the Company has entered into an agreement with Central Depository Services (India) Limited (CDSL) for facilitating voting through electronic means, as the authorized e-Voting's agency. The facility of casting votes by a member using remote e-voting as well as the e-voting system on the date of the AGM will be provided by CDSL.

2. The Members can join the AGM in the VC/OAVM mode 30 minutes before and after the scheduled time of the commencement of the Meeting by following the procedure mentioned in the Notice. The facility of participation at the AGM through VC/OAVM will be made available to atleast 1000 members on first come first served basis. This will not include large Shareholders (Shareholders holding 2% or more shareholding), Promoters, Institutional Investors, Directors, Key Managerial Personnel, the Chairpersons of the Audit Committee, Nomination and Remuneration Committee and Stakeholders Relationship Committee, Auditors etc. who are allowed to attend the AGM without restriction on account of first come first served basis.

3. The attendance of the Members attending the AGM through VC/OAVM will be counted for the purpose of ascertaining the quorum under Section 103 of the Companies Act, 2013.

4. Pursuant to MCA Circular No. 14/2020 dated April 08, 2020, the facility to appoint proxy to attend and cast vote for the members is not available for this AGM. However, in pursuance of Section 112 and Section 113 of the Companies Act, 2013, representatives of the members such as the President of India or the Governor of a State or body corporate can attend the AGM through VC/OAVM and cast their votes through e-voting.



5. In line with the Ministry of Corporate Affairs (MCA) Circular No. 17/2020 dated April 13, 2020, the Notice calling the AGM has been uploaded on the website of the Company at www.oclwd.com. The Notice can also be accessed from the website of the Stock Exchange i.e. BSE Limited at www.bseindia.com. The AGM Notice is also disseminated on the website of CDSL (agency for providing the Remote e-Voting facility and e-voting system during the AGM) i.e. www.evotingindia.com.

6. The AGM has been convened through VC/OAVM in compliance with applicable provisions of the Companies Act, 2013 read with MCA Circular No. 14/2020 dated April 8, 2020 and MCA Circular No. 17/2020 dated April 13, 2020 and MCA Circular No. 20/2020 dated May 05, 2020.

THE INTRUCTIONS FOR SHAREHOLDERS FOR REMOTE E-VOTING ARE AS UNDER:

- i) The Members, whose names appear in the Register of Members / list of Beneficial Owners as on Monday, 15th September, 2020, i.e. the date prior to the commencement of book closure date are entitled to vote on the Resolutions set forth in this Notice. The remote e-voting period will commence at 9.00 a.m. on Saturday, 19th September, 2020 and will end at 5.00 p.m. on Monday, 21st September, 2020 for the members to cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- ii) Shareholders who have already voted prior to the meeting date would not be entitled to vote at the meeting venue.
- iii) The shareholders should log on to the e-voting website www.evotingindia.com.
- iv) Click on "Shareholders" module.
- v) Now enter your User ID
 - a) For CDSL: 16 digits beneficiary ID,
 - b) For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
- c) Shareholders holding shares in Physical Form should enter Folio Number registered with the Company.
- vi) Next enter the Image Verification as displayed and Click on Login.
- vii) If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier e-voting of any company, then your existing password is to be used.
- viii) If you are a first time user follow the steps given below:

For Shareholders holding shares in Demat Form and Physical Form

PAN: Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders) Divident: Bank Details **OR** Date of Birth (DOB) Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login.

- If both the details are not recorded with the depository or company please enter the member id/ folio number in the Dividend Bank details field as mentioned in instruction (v).
- ix) After entering these details appropriately, click on "SUBMIT" tab.
 - x) Shareholders holding shares in physical form will then directly reach the Company selection screen.



However, shareholders holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field.

Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.

xi) For shareholders holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.

xii) Click on the EVSN for the relevant <Company Name> on which you choose to vote.

xiii) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.

xiv) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.

xv) After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.

xvi) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.

xvii) You can also take a print of the votes cast by clicking on "Click here to print" option on the Voting page.

xviii) If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.

xix) Shareholders can also cast their vote using CDSL's mobile app "**m-Voting**". The m-Voting app can be downloaded from respective Store. Please follow the instructions as prompted by the mobile app while Remote Voting on your mobile.

PROCESS FOR THOSE SHAREHOLDERS WHOSE EMAIL ADDRESSES ARE NOT REGISTERED WITH THE DEPOSITORIES FOR OBTAINING LOGIN CREDENTIALS FOR VOTING FOR THE RESOLUTIONS PROPOSED IN THIS NOTICE:

1. For Physical shareholders- please provide necessary details like Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) by email to kanthimathi@cameoindia.com
2. For Demat shareholders -, please provide Demat account details (CDSL-16 digit beneficiary ID or NSDL-16 digit DPID + CLID), Name, client master or copy of Consolidated Account statement, PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) to murali@cameoindia.com.
3. The company/RTA shall co-ordinate with CDSL and provide the login credentials to the above mentioned shareholders.



INSTRUCTIONS FOR SHAREHOLDERS ATTENDING THE AGM THROUGH VC/OAVM

ARE AS UNDER:

1. Shareholder will be provided with a facility to attend the AGM through VC/OAVM through the CDSL e-Voting system. Shareholders may access the same at <https://www.evotingindia.com> under shareholders/members login by using the remote e-voting credentials. The link for VC/OAVM will be available in shareholder/members login where the EVSN of Company will be displayed.
2. Shareholders are encouraged to join the Meeting through Laptops /IPads for better experience.
3. Further shareholders will be required to allow Camera and use Internet with a good speed to avoid any disturbance during the meeting.
4. Please note that Participants Connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to Fluctuation in their respective network.

It is therefore recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.
5. Shareholders who would like to express their views/ask questions during the meeting may register themselves as a speaker by sending their request in advance atleast **10 days prior to meeting** mentioning their name, demat account number/folio number, email id, mobile number at **office@oclwed.com**

The shareholders who do not wish to speak during the AGM but have queries may send their queries in advance **10 days prior to meeting** mentioning their name, demat account number/folio number, email id, mobile number at **office@oclwed.com**. These queries will be replied to by the company suitably by email.
6. Those shareholders who have registered themselves as a speaker will only be allowed to express their views/ask questions during the meeting.

INSTRUCTIONS FOR SHAREHOLDERS FOR E-VOTING DURING THE AGM/EGM ARE AS UNDER:-

1. The procedure for e-Voting on the day of the AGM is same as the instructions mentioned above for Remote e-voting.
2. Only those shareholders, who are present in the AGM through VC/OAVM facility and have not casted their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible to vote through e-Voting system available during the AGM.
3. If any Votes are cast by the shareholders through the e-voting available during the AGM and if the same shareholders have not participated in the meeting through VC/OAVM facility, then the votes cast by such shareholders shall be considered invalid as the facility of e-voting during the meeting is available only to the shareholders attending the meeting.
4. Shareholders who have voted through Remote e-Voting will be eligible to attend the AGM. However, they will not be eligible to vote at the AGM.



xx) Note for Non – Individual Shareholders and Custodians

Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on to www.evotingindia.com and register themselves in the “Corporates” module.

A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk.evoting@cdslindia.com.

After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.

The list of accounts linked in the login should be mailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.

A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.

Alternatively Non Individual shareholders are required to send the relevant Board Resolution/ Authority letter etc. together with attested specimen signature of the duly authorized signatory who are authorized to vote, to the Scrutinizer and to the Company at the email address viz, office@oclwed.com, if they have voted from individual tab & not uploaded same in the CDSL e-voting system for the scrutinizer to verify the same.

In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions (“FAQs”) and e-voting manual available at www.evotingindia.com, under help section or write an email to helpdesk.evoting@cdslindia.com or call 1800225533.

All grievances connected with the facility for voting by electronic means may be addressed to Mr. **Rakesh Dalvi**, Manager, (CDSL,) Central Depository Services (India) Limited, A Wing, 25th Floor, Marathon Futurex, Mafatal Mill Compounds, NM Joshi Marg, Lower Parel (East), Mumbai – 400013 or send an email to helpdesk.evoting@cdslindia.com or call 1800225533.

xxi) The Company has appointed **Mr. T.Murugan, Practicing Company Secretary**, to act as the Scrutinizer, for conducting the scrutiny of the votes cast and he has communicated his willingness to be appointed.

The Scrutinizer, after scrutinising the votes cast during the AGM and through remote e-voting, will not later than three days of conclusion of the Meeting, make a consolidated scrutinizer's report and submit the same to the Chairman. The results declared along with the consolidated scrutinizer's report shall be placed on the website of the Company www.oclwed.com and CDSL website.

The results shall simultaneously be communicated to the Bombay Stock Exchange Limited.



AS PER REGULATION 36(3) OF SEBI LODR 2015 AND AS PER SECRETARIAL STANDARDS ON GENERAL MEETING ADDITIONAL INFORMATION ABOUT THE DIRECTORS PROPOSED TO BE RE-APPOINTED IN ITEM NO. 2.

Name of Director Mrs. S.Jarina (DIN: 00269434). She is a promoter woman director.

Date of Birth / Age: 06.01.1960 – Age 60 years

Qualification: Diploma in Computer Applications

Experience 28 years

Terms and Conditions of Appointment/Re-appointment -

Date of First Appointment : 21st April, 1992

Expertise in specific General Functional area: Management and Administration

Shareholding in the Company: 793291 (4.86%) Equity Shares of Rs. 10/- each.

Relationship with other directors and KMP: Mother of Mr. N. Mohammed Faizal, Managing

Director(DIN:00269448) who holds 6674528 (40.93%) Equity Shares in the Company and Mr.N. Mohamed Iqbal, the then Whole-Time Director(DIN:01259155)(since resigned w.e.f. 31st July, 2020 who holds 1245381 (7.63%) Equity Shares in the Company. The total shareholding of the Promoters is 9911555 (60.77%).

No. of Board meetings attended during FY19-20: 6

List of outside Directorships held : Nil

Chairman/Member of the Committee of the Board of Directors of the Company- Nil

Chairman/Member of the Committee of

Directors of other Public Limited

Companies in which he/she is a Director - Nil

Details of Remuneration to be approved - Nil

Last approved remuneration drawn - Nil



None of the Directors or Key Managerial Personnel of the Company or their relatives except Mr. N. Mohamed Faizal, Managing Director and Mrs. **Mrs. S.Jarina** being the appointee is deemed to be interested or concerned in the resolution.

Accordingly the Board recommends the resolution for approval by the Share Holders of the Company.

The Board of Directors at its meeting held on 31st July, 2020, subject to approval of the members in the ensuing Annual General Meeting, has approved and recommended the reappointment. The Nomination and Remuneration Committee also recommended her re-appointment.

Registered Office:

OLYMPIC CARDS LIMITED

No.195, N.S.C. Bose Road, Chennai-600 001

CIN: L65993TN1992PLC022521;

Telephone: 044 - 2538 0652 / 4292 1000;

Fax: 044 - 2539 0300;

E-mail: office@oclwed.com

By Order of the Board

for OLYMPIC CARDS LIMITED

**K. RAJEE AHAMMED
COMPANY SECRETARY**

Place: Chennai;

Date: 31st July, 2020,



OLYMPIC CARDS LTD

THE FOLLOWING EXPLANATORY STATEMENT SETS OUT THE MATERIAL FACTS REFERRING TO ITEM NO.2 OF THE NOTICE.

Item No.2

Brief resume of the Director seeking re-appointment:

Mrs. S.Jarina (DIN: 00269434), born on 06.01.1960, Diploma in Computer Applications has got rich experience in management and administration. Previously she was a director of the company from 21.04.1992 to 30.11.1998 again director from 18.12.1998 to 30.06.2003. She was Whole-Time Director from 01.07.2003 to 12.05.2012. She was appointed as an Additional Director of the Company with effect from 31.03.2015 and then as a Woman Director with effect from 15.09.2015. Presently she is a Non-Executive Woman Director. The Company is not paying any remuneration or sitting fees to her)

She is a promoter of the Company and holds 793291(4.86%) Equity Shares in the Company. She is not holding any directorship/membership of Committee in any other company. She is the mother of Mr. N. Mohamed Faizal, Managing Director(DIN:00269448) who holds 6674528 (40.93%) Equity Shares in the Company and Mr.N. Mohamed Iqbal, the then Whole-Time Director(DIN:01259155)(since resigned w.e.f. 31st July, 2020) who holds 1245381 (7.63%) Equity Shares in the Company. The total shareholding of the Promoters is 9911555 (60.77%).

The Board of Directors at its meeting held on 31st July, 2020, subject to approval of the members in the ensuing Annual General Meeting, has approved and recommended the reappointment. The Nomination and Remuneration Committee also recommended her reappointment. This Explanatory Statement may also be regarded as a disclosure under Securities and Exchange Board of India(Listing Obligations and Disclosure Requirements) Regulations, 2015 with the Bombay Stock Exchange Ltd in which the Company's equity shares have been listed.

None of the Directors or Key Managerial Personnel including their relatives except Mr.N. Mohamed Faizal, Managing Director(DIN:00269448), Mr.N. Mohamed Iqbal, the then Whole-Time Director(DIN:01259155) and **Mrs. S.Jarina(DIN: 00269434) Woman Director** being the appointee is concerned or interested, financial or otherwise, in the resolution set out at item No.2.

Registered Office:

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Fax: 044 - 2539 0300;E-mail: office@oclwed.com

By Order of the Board

for **OLYMPIC CARDS LIMITED**

K. RAFAE AHAMMED
COMPANY SECRETARY

Place: Chennai,

Date: 31st July, 2020



**AS PER REGULATION 36(3) OF SEBI (LODR) 2015 AND AS PER SECRETARIAL
STANDARDS ON
GENERAL MEETINGS INFORMATION ABOUT THE DIRECTORS PROPOSED TO BE
REAPPOINTED IN ITEM. 2 IS GIVEN BELOW:**

Name of Director	Mr. S. Jarina
Date of Birth	06.01.1960
Qualification	Diploma in Computer Applications
Experience	Management and Administration
Terms and Conditions of Appointment/ Re-appointment	Retirement by rotation and Re-appointment as Non Executive woman director of the company with effect the date of ensuing Annual General Meeting
Date of First Appointment	21.04.1992
Experience in specific General functional area	General Office Administration
Shareholding in the first company	793291(4.86%)Equity Shares
Relationship with other directors and KMP	Wife of Mr. H. Noor Mohamed, the then Managing Director of the company & Mother of Mr. N. Mohamed Faizal, Managing Director and Mr.N.Mohamed Iqbal, Whole-Time-Director (resigned w.e.f.31.7.2020)
List of outside Directorship held	Nil
Chairman/Member of the Committee of Board of Directors of the Company	Nil
Chairman/Member of the Committee of Directors of other Public Companies in which he/she is a Director	Nil
Details of Remuneration to be approved	Nil
Last approved Remuneration drawn	---



OLYMPIC CARDS LIMITED

Registered Office:

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CIN L65993TN1992PLC022521; Telephone: 044 -2538 0652 / 4292 1000;

Fax: 044 – 25390300;

Email: office@oclwed.com; website: www.oclwed.com

RESOLUTIONS

ORDINARY BUSINESS:

1. Adoption of Financial Statements for the year ended 31st March, 2020.
 2. Re -Appointment of the retiring Director Mrs. S. Jarina (DIN:00269434)
-

Business Standard

CHENNAI - | FRIDAY, 28 AUGUST 2020

English



OLYMPIC CARDS LTD

Regd. Off. : No.195, N.S.C. Bose Road Chennai - 600 001.
(CORPORATE IDENTITY NUMBER: L659931N1992PLC022521)
E-Mail: office@ocfwed.com; Website: www.ocfwed.com;
Telephone No. 044 4292000/1017; FAX No. 044-25390300

NOTICE

Notice is hereby given that the 28th Annual General Meeting of the company will be convened on Tuesday, 22nd September 2020 at 2.00 pm (IST) through Video Conferencing/Other Audio Video Means (VC/OAVM) facility in compliance with the applicable provisions of the Companies Act, 2013, Rules framed thereunder and the SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015 read with General Circular Nos 14/2020, 17/2020 and 20/2020 dated 8th April 2020, 13th April 2020 and 5th May 2020, respectively issued by the Ministry of Corporate Affairs ("MCA Circulars") and Circular NO. SEBI/HO/CFD/CMD1/CIR/PR/2020/79, dated 12th May 2020 issued by the Securities and Exchange Board of India ("SEBI Circular"), without the physical presence of the Members at a common venue to transact the business as detailed in the NOTICE convening the Annual General Meeting.

The Notice of the 28th Annual General Meeting and the Annual Report for the year 2019-20 including the financial statements for the financial year ended March 31, 2020 ("Annual Report") will be sent only by email to all those Members, whose email addresses are registered with the Depository Participants or Company in accordance with the MCA Circulars and SEBI Circular on or before 31st August, 2020. Shareholders who have not yet registered their email addresses are requested to get their email addresses registered by following the procedure given below.

For members holding shares in physical form, please send scan copy of a signed request letter mentioning your folio number, complete address, email address to be registered along with scanned self-attested copy of the PAN, by email to the Company's email address office@ocfwed.com sending an email to the Registrar and Share Transfer Agent at camaindia@gmail.com

For the Members holding shares in demat form, please update your email address through your respective Depository Participant(s). Member(s) can join and participate in the 28th Annual General Meeting and the manner of participation in the remote electronic voting or casting vote through e-voting system during the 28th AGM are provided in the Notice of the 28th AGM. Members participating through the VQOAVM facility shall be counted for the purpose of reckoning the quorum under Section 103 of the Companies Act, 2013. The Notice of the 28th AGM and the Annual Report will also be available on the website of the Company i.e. www.ocfwed.in and website of the BSE Limited i.e. www.bseindia.com

The Register of Members and Share Transfer Books will remain closed from 16th September, 2020 to 22nd September, 2020 (both days inclusive) for the purpose of Annual General Meeting.

In terms of Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management & Administration) Rules, 2014 (as amended) the company has fixed 15th September, 2020 as the cut-off date to determine the eligibility of the members to cast their vote by electronic means and e-Voting during the 28th AGM scheduled to be held on Tuesday 22nd September 2020 through VQOAVM Facility.

Members are informed that:-

- (a) Voting through electronic mode shall commence on 15th September, 2020 at 9.00 A.M. and will end on 21st September, 2020 at 5.00 p.m.
- (b) Voting through electronic mode shall not be allowed beyond 5.00 P.M. on 21st September, 2020.
- (c) Any person who acquires shares of the company and become a member of the company after the dispatch of Notice of Annual General Meeting and holding shares as on the cut-off date i.e. 15th September, 2020 may obtain the log in and password by following the procedures as mentioned in the Notice of the Annual General Meeting or by sending a request email to helpdesk.evoting@csindia.com or office@ocfwed.com. However, if a person is already registered with M.S. Central Depository Services India Limited (CDSL) for e-voting then existing user id and password can be used for casting vote.
- (d) Members holding shares in physical form who have not registered their email addresses with the company/Depositories may obtain the Annual Report and log in password for e-Voting by providing the below necessary details:-
- (i) For Physical shareholders - please provide necessary details like Folio No., Name of shareholders, scanned copy of the share certificate (front and back), PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of AADHAR card) by email to company at office@ocfwed.com or to Registrar and Share Transfer Agent at kamdhani@camaindia.com.
- (e) The members who have cast their votes through remote e-voting prior to the AGM may also attend/participate in the AGM through VQOAVM but shall not be entitled to cast their votes again.
- (f) Those Members, who shall be present in the AGM through VQOAVM facility and had not cast their votes on the Resolutions through remote e-voting and otherwise not barred from doing so, shall be eligible to vote through remote e-voting during the AGM.
- (g) In case of any queries Members may refer the instructions on e-voting contained in the Notice or refer the Frequently Asked Questions (FAQs) and user manual on the e-voting website of CDSL to get further Clarifications relating to e-voting process. The Members may contact M/s Camco Corporate Services Limited at kamdhani@camaindia.com Tel: 28460390-394.
- (h) The Company has appointed Mr. T. Murugan, Practising Company Secretary to act as the Scrutinizer to scrutinize the voting and remote-voting process in a fair and transparent manner.
- (i) If a Member casts votes by both modes, then voting done through e-voting shall prevail and e-voting during the AGM shall be treated as invalid.
- (j) The results of e-voting will be announced by the Company on its website www.ocfwed.com and also to Stock Exchange www.bseindia.com

The above information is being issued for the information and benefit of all the Members of the Company and is in compliance with the MCA Circulars and the SEBI Circular.

For OLYMPIC CARDS LIMITED
(Sd/-) K. Rathee Ahameed, Membership No. F3637; Mob. 9840174388
Company Secretary & Compliance Officer
Place: Chennai; Date: August 26, 2020



மறுவை மலர் சென்னை 28-8-2020 - Tamil

OLYMPIC CARDS LTD

Regd. Off. : No.195, N.S.C. Bose Road Chennai - 600 001.
CORPORATE IDENTITY NUMBER: L65993TN1892PLC0225211
E-Mail:office@ocliwed.com; Website:www.ocliwed.com;
Telephone No. 044 42921000/1017; FAX No. 044-25390300

NOTICE

Notice is hereby given that the 28th Annual General Meeting of the company will be convened on Tuesday, 22nd September 2020 at 2.00 pm (IST) through Video Conferencing/Other Audio Video Means (VC/DAM) facility in compliance with the applicable provisions of the Companies Act, 2013, Rules framed thereunder and the SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015 read with General Circular Nos 14/2020, 17/2020 and 20/2020 dated 8th April 2020, 13th April 2020 and 5th May 2020, respectively issued by the Ministry of Corporate Affairs ("MCA Circulars") and Circular NO. SEBI/HO/CFD/CMD/ICIR/P/2020/79, dated 12th May 2020 issued by the Securities and Exchange Board of India ("SEBI Circular"), without the physical presence of the Members at a common venue to transact the business as detailed in the NOTICE convening the Annual General Meeting.

The Notice of the 28th Annual General Meeting and the Annual Report for the year 2019-20 including the financial statements for the financial year ended March 31, 2020 ("Annual Report") will be sent only by email to all those Members, whose email addresses are registered with the Depository Participants or Company in accordance with the MCA Circulars and SEBI Circular on or before 31st August, 2020. Shareholders who have not yet registered their email addresses are requested to get their email addresses registered by following the procedure given below.

For members holding shares in physical form, please send scan copy of a signed request letter mentioning your folio number, complete address, email address to be registered along with scanned self-attested copy of the PAN, by email to the Company's email address office@ocliwed.com sending an email to the Registrar and Share Transfer Agent at camandindia@gmail.com

For the Members holding shares in demat form, please update your email address through your respective Depository Participant(s). Member(s) can join and participate in the 28th Annual General Meeting and the manner of participation in the remote electronic voting or casting vote through e-voting system during the 28th AGM are provided in the Notice of the 28th AGM. Members participating through the VC/DAM facility shall be counted for the purpose of reckoning the quorum under Section 103 of the Companies Act, 2013. The Notice of the 28th AGM and the Annual Report will also be available on the website of the Company i.e. www.ocliwed.in and website of the BSE Limited, www.bseindia.com

The Register of Members and Share Transfer Books will remain closed from 16th September, 2020 to 22nd September, 2020 (both days inclusive) for the purpose of Annual General Meeting.

In terms of Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management & Administration) Rules, 2014 (as amended) the company has fixed 15th September, 2020 as the cut-off date to determine the eligibility of the members to cast their vote by electronic means and e-Voting during the 28th AGM scheduled to be held on Tuesday, 22nd September 2020 through VC/DAM Facility.

Members are informed that:-

- (a) Voting through electronic mode shall commence on 19th September, 2020 at 9.00 A.M. and will end on 21st September, 2020 at 5.00 p.m.
- (b) Voting through electronic mode shall not be allowed beyond 5.00 P.M. on 21st September, 2020.
- (c) Any person who acquires shares of the company and become a member of the company after the dispatch of Notice of Annual General Meeting and holding shares as on the cut-off date i.e. 15th September, 2020 may obtain the log in and password by following the procedures as mentioned in the Notice of the Annual General Meeting or by sending a request email to helpdesk.evoting@camandindia.com or office@ocliwed.com. However, if a person is already registered with M/S. Central Depository Services India Limited(CDSL) for e-voting then existing user id and password can be used for casting vote.
- (d) Members holding shares in physical form who have not registered their email addresses with the company/Depositories may obtain the Annual Report and log in password for E-Voting by providing the below necessary details:
- (i) For Physical shareholders - please provide necessary details like Folio No., Name of shareholders, scanned copy of the share certificate (front and back), PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of AADHAR card) by email to company at office@ocliwed.com to Registrar and Share Transfer Agent kamandindia@camandindia.com.
- (ii) For Demat shareholders - please provide Demat account details (CDSL - 16 digit beneficiary ID or NSDL - 16 digit DPID + CUID), Name, client master or copy of Consolidated Account Statement, PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of AADHAR card) by email to company at office@ocliwed.com or to Registrar and Share Transfer Agent at kamandindia@camandindia.com.
- (e) The members who have cast their votes through remote e-voting prior to the AGM may also attend/participate in the AGM through VC/DAM but shall not be entitled to cast their votes again.
- (f) Those Members, who shall be present in the AGM through VC/DAM facility and had not cast their votes on the Resolutions through remote e-voting and otherwise not barred from doing so, shall be eligible to vote through remote e-voting during the AGM.
- (g) In case of any queries Members may refer the instructions on e-voting contained in the Notice or refer the Frequently Asked Questions (FAQs) and user manual on the e-voting website of CDSL to get further Clarifications relating to e-voting process; the Members may contact M/s. Carmo Corporate Services Limited at kamandindia@camandindia.com tel:28400390-394.
- (h) The Company has appointed Mr. T. Munagan, Practising Company Secretary to act as the Scrutinizer to scrutinize the voting and remote voting process in a fair and transparent manner. If a Member casts votes by both modes, then voting done through e-voting shall prevail and e-voting during the AGM shall be treated as invalid.
- (i) The results of e-voting will be announced by the Company on its website www.ocliwed.com and also to Stock Exchange www.bseindia.com

The above information is being issued for the information and benefit of all the Members of the Company and is in compliance with the MCA Circulars and the SEBI Circular.

For OLYMPIC CARDS LIMITED
(Sd/-) K. Rathee Ahamed, Membership No. F3637; Mob. 9840174386
Company Secretary & Compliance Officer
Place: Chennai; Date: August 26, 2020

